

# TANZANIA COMMISSION FOR UNIVERSITIES

## Template for Curriculum Submission

1. Institutional profile
  - 1.1 Name of institution
  - 1.2 Cluster of institution( Autonomous/Non-autonomous- College, Center, Institute or University)
  - 1.3 Nature of Provider (private, public, private public partnership)
  - 1.4 Programme host department
  - 1.5 Head of Department and his/her contacts
  
2. Programme details
  - 2.1 Proposed programme title
  - 2.2 Programme Cluster
  - 2.3 Programme sub-field
  - 2.4 UQF level
  - 2.5 Duration
  - 2.6 Programme Status (Full time/ Part time)
  - 2.7 Mode of delivery ( face to face, mixed, out-reach, by distance, online, other)
  - 2.8 Location of the delivery
  - 2.9 Proposed intake numbers year and number
  - 2.10 Entry Requirements
  - 2.11 Nature of Practical training or field work attached to programme ( Refer to TCU Practical Training Framework)
  
3. Rationale for development of programme
  - 3.1 Justification of the programme (market research ( needs assessment) undertaken, including supporting data)
  - 3.2 Consultation process( this should include consultation with employers, relevant professional bodies, employment potential for the graduate etc)
  - 3.3 Programme objectives and philosophy
  - 3.4 Exit levels available with respect to UQF description
  - 3.5 Exit levels outcomes and its associated assessment criteria
  
4. Programme management
  - 4.1 Entry Arrangement-requirement for successful participation in this programme, assessment for eligibility for entry into the programme, further selection arrangement, policies and procedures with regard to allocation of places, appeals procedures etc.
  - 4.2 Transfer and progression- Progression Routes into this Programme, Progression Routes from this Programme, vertical articulation and horizontal articulations.
  - 4.3 Arrangement for recognition of prior learning ( informal and non-formal learning)
  - 4.4 Learning assumed to be in place (pre- requisite-formal learning)
  - 4.5 Transfer arrangement (*In the event that completion of programme delivery proves impossible for any reason to some or all students*)
  - 4.6 Benchmarking and international comparability
  
5. Assessment details

Details on programme assessment strategy, examination general format & examination regulations, examination moderations, practical assessment, condition for continuation and discontinuation, weight of each component in the final assessment of the programme etc

## 6. Facilities and services

### 6.1 Facilities

- ✓ Provide details of current available space allocated to the proposed programme-Provide number and capacity for each of the following lecture rooms, laboratories, studio, seminar rooms, special rooms and others
- ✓ Provide details of additional space required for the proposed programme...

### 6.2 Library

- (a) Will learners have access to library facilities? (actual/remote)
- (b) Specify Location(s) and the staff qualifications of the library staff
- (c) Material (Give detailed list of all relevant readings available in the library accessible remotely or actual).

### 6.3 Equipment:

Provide details of the principle type(s) of equipment currently available, which are pertinent to the proposed programme in terms of type of equipment and quantity required

### 6.4 Information and Communications Technology

Provide details of the type(s) of technology/equipment currently available, which are pertinent to the proposed programme:

### 6.5 Learner Support Services

Provide details of academic and other support services available to learners

## 7. Modules description

Course outlines for all courses or modules to be provided within the Programme are to be provided here-i.e course matrix. This section should follow the outline of each subject as shown below;

- i. Subject Title
- ii. Subject status- core or elective
- iii. Credit rating
- iv. Total hours spent
- v. Subject aim
- vi. Subject expected learning outcome(s)
- vii. Course Content
- viii. Assessment Methods, Rationale and Criteria
- ix. Reading list

## 8.0 Academic staff available to run the programme

List the number of academic staff to run the programme with respect to: Module title, name of academic staff, qualification of academic staff and conferring institution(s), status of academic staff (Full time/part time) and contact hours (for part time staff kindly indicate the Full Time Equivalent (FTE) and sourcing institutions ie institution from which the part time is employed), date of birth and nationality

## 9.0. Curriculum vitae of academic staff

The CVs of academic staff expected to teach this programme must be provided in this section in the following format.

9.1.1 Name; (e.g Dr. Wyne Juma)

9.1.2 Title; (e.g. Senior Lecturer)

9.1.3 Status; ( e.g Full Time)

9.1.4 Qualifications

- (a) Academic Qualification- bachelor degree, master degree, Doctoral degree (specify duration of award(s), year and institution(s) which conferred the award(s).

**(b) Membership(s) to Professional Bodies**

9.1.5 Lecturing/Teaching Experience- institution, period and level taught

9.1.6 Research/Consultancy Undertaken in Last 5 Years: